

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-14

I. Details of the Institution

1.1 Name of the Institution

St Paul's Cathedral Mission College

1.2 Address Line 1

33/1, Raja Rammoham Roy Sarani,

Address Line 2

City/Town

kolkata

State

West Bengal

Pin Code

700009

Institution e-mail address

ticspcmc@gmail.com

Contact Nos.

033-23503682/033-2360-0753

Name of the Head of the Institution:

Dr Aninda Banerjee

Tel. No. with STD Code:

Mobile:

+919830056097

Name of the IQAC Co-ordinator:

Dr Indrani Banerjee

Mobile:

9830456967

IQAC e-mail address:

iqac.spcmc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/36/084 dated May 20, 2005(First Cycle)
EC/56/RAR/93 dated Sept 16, 2011(Second
Cycle)

1.5 Website address:

<http://www.stpaulscmcollege.org>

Web-link of the AQAR:

[http://www.stpaulscmcollege.org/AQAR 13-14.doc](http://www.stpaulscmcollege.org/AQAR%2013-14.doc)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	81.65	2005	5 years
2	2 nd Cycle	B	2.71	2011	5 years
3					
4					

1.7 Date of Establishment of IQAC: DD/MM/YYYY

06/07/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 11/03/2016 (DD/MM/YYYY)4
- ii. AQAR 2012-13 submitted to NAAC on 06/04/2016 (DD/MM/YYYY)4
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)
- v. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

12

2.10 No. of IQAC meetings held:

04

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

Rs. 3,00,000/

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. The college entered its 150th anniversary on January 25, 2014 and His Excellency the Honourable Governor of West Bengal along with other dignitaries inaugurated the sesquicentenary celebrations with their kind presence.
2. A souvenir along with the First Day cover of Indian Post was released on 25th January, 2014 signalling the inauguration of the celebrations.
3. A special prayer service and Mass was held at St. Paul's Cathedral, Kolkata on this occasion.
4. Various cultural programmes were held in college premises and noted singers, dance troupe, and folk artists performed.
5. A performance by theatre group 'Bohurupee' was enacted in February, 2014 at Mahajati Sadan.
6. The Department of Mathematics successfully organised a one day UGC sponsored national level seminar in collaboration with Surendranath college, Kolkata.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. The plan to open Post Graduate course in English was discussed in TC meeting once again.</p> <p>2. Proposal for MRP and FDP to be submitted.</p> <p>3. Various cultural activities planned on various occasions in the college.</p> <p>4. Proposal to be submitted by the department of Mathematics for grant of UGC sponsored national seminar.</p> <p>5. Science Day programme to be organised in the college. Lectures to be arranged by different departments.</p> <p>6. Plans to organize Inter Missionary college Football and Cricket Tournaments.</p>	<p>1. The Department of English received permission to teach the Postgraduate Course in Literature in English in 2013 and the program commenced from 18th November 2013.</p> <p>2. Two full time faculty member sanctioned FDP leave by UGC for completion of PhD thesis.</p> <p>3. The college arranged cultural programmes like Bhasa Divas, Science Day and Rabindra Jayanti.</p> <p>4. Department of Mathematics organised a UGC sponsored national level seminar on September 20, 2013.</p> <p>5. Three special lectures delivered by Registrar and Professor, Department of Chemical Engineering, C.U. and from Department of Physics, Ramkrishna Mission Vivekananda University. Lecture arranged by Department of Mathematics also.</p> <p>6. The college successfully organised these tournaments in the months of March-April, 2014.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR placed in the IQAC meeting and approved by all members.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	01	0	0
UG	11	0	5	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	11	01	5	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NA
Trimester	N.A.
Annual	Three Years bachelor's degree programme under 1+1+1 System Two Years Post Graduate programme under 1+1 System in (English)

- 1.3 Feedback from stakeholders* (On all aspects)
- Alumni Parents Employers Students
- Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows the syllabi prescribed by the University of Calcutta, its affiliating body. It has no role in revision or update of syllabus. Syllabus revised by University of Calcutta after every ten years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The Department of English received permission to teach the **Postgraduate Course in Literature in English in 2013** and the program commenced from 18th November 2013.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	24	15	0	06(contractual and Govt appointed part time)

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	36	15
Presented papers	10	18	10
Resource Persons	03	03	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Lecture handouts, along with plan of study and detailed bibliography are regularly distributed among all students of all academic years. Students are regularly assessed through periodical tests, written assignments and term papers.

2.7 Total No. of actual teaching days

213

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

04

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(HONS)	106	NA	05	70	07	77.3
B.SC.(HONS)	122	NA	43	65	03	91.0
B.A. (Gen)	274	NA	0	04	67	26.0
B.SC.(Gen)	54	NA	04	17	06	50.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC encourages the faculty to participate in faculty dev. programmes for continuous upgradation. The teaching-learning process is monitored by the IQAC through maintenance of records of student attendance, and annual self-appraisal of the faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC – Faculty Improvement Programme	02
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	02
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	0	0	0
Technical Staff	11	0	0	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The teachers are encouraged to avail Minor and Major research projects. Students are encouraged to present papers in departmental seminars. Teachers are allowed to take study leave under FDP for completing their Ph.D. Dedicated Research rooms are provided for teachers.
2. Ensuring renewal of subscription to N-List (INFLIBNET) for access to e-resources.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		04	04	
Outlay in Rs. Lakhs			11,39,000/	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	20	03
Non-Peer Review Journals		15	10
e-Journals			01
Conference proceedings	02	03	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014-2016	UGC	11,39,000/	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: Nil

University level State level

National level International level

3.22 No. Of students participated in NCC events: Nil

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS: N.A

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC: N.A

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="02"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The students Union of the college arranges Blood Donation Camp annually. Students and staff of the college donate blood on a regular basis.
2. The students Union enriches cultural life through various programmes and its annual inter college festival called "NEXUS".
3. The CNI chapter of the college (Church of North India) works actively in social work.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20,570 square meters	0	0	20570 sq m
Class rooms	24	0		24
Laboratories	08	0		08
Seminar Halls	01	0		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	01	UGC	02
Value of the equipment purchased during the year (Rs. in Lakhs)		2.92518 1.51692	UGC College	4.44210
Others				

4.2 Computerization of administration and library

The college administration has been computerised, including Principal's room, college general and accounts office, and Bursar's office. The college has introduced on line admission and computer based data preserving system. Computerization of the library is still under process. Installation of new library software and students and staff can access e-journals and e-books through INFLIBNET facility. Software named SOUL installed and automation of database under progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	41018		1599		42617	
Reference Books	1082		118		1200	
e-Books	70000		11000		81000	
Journals	11				11	
e-Journals	3200		200		3400	
Digital Database	8000		3000		11000	
CD & Video	140		10		150	
Others (specify)	2000 books and 3000 manuscri pts					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	67	02	Yes	19	01	10	11	46
Added	00	0	Yes	00	00	00	00	00
Total	67	02	Yes	19	01	10	11	46

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A leased line to access internet at 1 mbps rate is subscribed. LAN connecting all computers in the college campus is established. From all 77 terminals including some inside classrooms, internet can now be easily accessed.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5.30909
ii) Campus Infrastructure and facilities	3.69280
iii) Equipments	5.05114
iv) Others	
Total :	14.05303

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC looks into career counselling, providing information on placement drives, various intercollegiate programmes, concessions in fees, student health insurance and so on.

IQAC ensures that notices for such services are displayed in Notice Boards at various locations in the campus.

5.2 Efforts made by the institution for tracking the progression

Departments maintain contact with outgoing students as far as possible.

The Alumni Association supplements the efforts of the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1669			

(b) No. of students outside the state

(c) No. of international students

No	%
1048	63

Men

Women

No	%
621	37

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1292	316	78	33	0	1719	1150	386	62	71	0	1669

Demand ratio: 6.07

Dropout % : **Not Available**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The central library maintains a stock of books for competitive examinations which are accessed by the students preparing for such examinations.

Teachers guide students in their preparations for competitive examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Student Counselling and Career Guidance Committees exist in the college and regular meetings are held between the students and the committee members so that problems of the students can be resolved.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	40	14	Not Available

5.8 Details of gender sensitization programmes

A Special Lecture was held in the college auditorium relating to Breast Cancer Awareness among girls and it was addressed by a lady oncologist from one of the premier hospitals in Kolkata. Girl students and faculty members actively participated and were greatly benefitted from this kind of programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Full Fee-29, Half Fee- 32	
Financial support from government	Minority- 85 Kanyashree Prakalpa- 25	5,37,700 6,25,000
Financial support from other sources	Sitaram Jindal- 05	12,000
Number of students who received International/ National recognitions	Nil	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Student grievances are taken care of by the Teacher-in-Charge of the college along with the faculty members of the Grievance Redressal Cell and student welfare committee.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Adhering to the enlightened vision of the Christian founder fathers, the professed objective of the college is to develop the students as rational, morally sound and complete individuals and as responsible citizens. Therefore the college through its dedicated staff members and strict discipline seeks to equip students with skills for enriching their career prospects and facing the job market in future.

6.2 Does the Institution has a management Information System

Information relating to all institutional aspects is systematically maintained and made available to all stakeholders.

The institutional website is updated regularly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The faculty is dedicated to proper and timely transaction of the curriculum taking into consideration the learning abilities of students.

6.3.2 Teaching and Learning

The faculty participates in refresher and orientation courses conducted by Academic Staff College with funds from UGC and other faculty development programmes. Participatory teaching-learning is encouraged. Regular tutorials in each subject and class tests are held.

6.3.3 Examination and Evaluation

Regular class tests are taken by faculty members. Answer scripts are checked and model answers are read out by teachers. Individual problems can be discussed with respective teachers. Remedial/tutorial classes for all and for slow learners. Half yearly and annual examinations are held in all subjects. Students are allowed access to the evaluated answer scripts to enable them to rectify their mistakes.

6.3.4 Research and Development

Faculty members participate in various seminars, conferences and workshops to keep themselves abreast of recent advances in the subject.

Teachers participate in refresher and orientation courses conducted by UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

(1) Computerization of library under process. (2) Digitization of library data base underway (3) Honours departments are given computers, projectors with internet facility. (4) Online reading materials are supplied to students and classes are made interesting through power point presentations. (5) Science laboratories are regularly maintained for holding practical classes of students.

6.3.6 Human Resource Management

Teaching faculty has to maintain self appraisal diary on a daily basis, with records of classes taken, arrival time, departure time, attending seminars, conferences, workshops, examination duty etc.

6.3.7 Faculty and Staff recruitment

Faculty members are recruited according to norms of UGC and the education department of the state government in case of recruitment of non teaching staff.

6.3.8 Industry Interaction / Collaboration

(1) Industry interaction has not yet been developed. However in times of campus interview, faculty, students and people from the industry interact with each other.

(2)All UGC sponsored seminars are now being held with collaborations received from other colleges.

6.3.9 Admission of Students

(1) Online admission process. (2) Students admitted through merit list prepared by the college.(3) There is a separate admission committee including teachers and staff members along with members from the Students' Union that looks into the admission process like fixing eligibility criteria, number of seats in each department and so on.

6.4 Welfare schemes for

Teaching	
Non teaching	Employees Cooperative Credit Society
Students	Freeships, health insurance ,medical check-up, career guidance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college being affiliated to University of Calcutta, must follow the examination pattern of the university. The college cannot make examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The college has an Alumni Association which undertakes various programmes. It organizes reunions of the ex-students.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher Association not formally formed. However Parent – Teacher meetings are held regularly after the Half- Yearly Examinations are over in all departments of the college to inform the parents about the progress of their wards.

6.13 Development programmes for support staff

- (1) There is an Employees Cooperative Credit Society in the college which gives loans to the staff members upto a maximum amount of Rs. 1.5 lac.
- (2) Loan can be taken from the General Provident Fund also..

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has a full time gardener to look after the gardening work and maintain the green lawn.
Saplings are planted on a regular basis during the monsoon season.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

Broadband Connection was given under MNEICT scheme of Government of India.

A leased line to access internet at 1 mbps rate is subscribed. LAN connecting all computers in the college campus is established. Internet can now be easily accessed from all 77 terminals including some inside classrooms

Student admission process completely computerised with start of online facility.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Please refer to Section 2.15

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

One National Level seminar was organised by the Department of Mathematics with grant received from UGC.

Departmental Seminars/Workshops organized by all departments with active participation of learners.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

- 7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

The college plans to hold a special programme to mark the end of the sesquicentenary celebrations and it was decided by the committee to invite His Excellency, former President, Government of India, Shri APJ Abdul Kalam in January, 2015 to our college.

The sesquicentenary Celebrations are planned throughout the year 2014 with many academic as well as cultural events, including invited talks, film shows and different symposia.

Name Dr. Indrani Banerjee

Indrani Banerjee
12/5/16

Signature of the Coordinator, IQAC

Name Dr. Aninda Banerjee

A Banerjee
12/5/16

Signature of the Chairperson, IQAC

Teacher in Charge
St Paul's Cathedral Mission College
Kolkata-700 009

Annexure I

ACADEMIC CALENDER 2013-14

Month	Activities
JULY	College reopens on 1 st July, admission to 1 st year classes & Part – I & II Examinations (CU). Commencement of classes for 1 st year (from 23 rd July) & 3 rd year (from 6 th August).
AUGUST	Commencement of classes for 2 nd year (from 26 th August), Part – I Exam.
SEPTEMBER	Classes for all the years
OCTOBER	Puja Vacation from 10 th October, 2013 Thursday to November 06, 2013 Wednesday.
NOVEMBER	College reopens after Puja Vacation. Mid – Term Test held from 26 th November for 1 st year.
DECEMBER	Regular Classes up to 22/12. Winter recess from 23/12.
JANUARY	College reopens on 03/01. Regular classes for Part – I, II & III. Inauguration of Sesquicentenary celebration on 25 th January, 2014. 3 rd yr (Honours) test held on 20 th January.
FEBRUARY	Regular classes for Part – I & II. College sports held on 1 st February. Part – II Test Examination began from 17 th February.
MARCH	Compulsory Language Examination (Part – I). Practical Examination for B. Sc. Part – III (Honours). 1 st year Test from 6 th March onwards.
APRIL	Practical Examination for B. Sc. Part – III (General). Theoretical Examination of Part – III Honours & General.
MAY	Theoretical Examination of B.A./ B. Sc. Part – II (Honours). Practical Examination of Part – II Honours & General.
JUNE	Part – II (General) Practical & Theoretical Examination. Admission to 1 st year B.A./ B. Sc. starts depending on the date of the publication of H.S. result.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
